

**FINANCIAL AID REFUND RELEASE FORM**  
**Delaware Valley College**

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone-Home No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Email \_\_\_\_\_

Account Holder No: \_\_\_\_\_ Date \_\_\_\_\_

Dear Student/Parent:

Pursuant to Title IV Federal Student Aid (FSA) regulations, credits to a student's tuition account caused by Title IV funds must be refunded to the student/parent within 14 days. Please indicate below how you would like to receive your refund:

- Mail it to my billing address.
- I will pick it up at the Bursar's office.
- Wire refund directly to my bank account if over \$500.00.
- Make check payable to my parent or ACH to their bank account.
- Return proceeds to lender.

**Student Release signature required:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature**

**Parent Plus Loans**

- Mail the Parent Plus loan proceeds to me, the parent.
- Wire the Parent Plus loan proceeds to me, the parent if over \$500.00.
- Refund the Parent Plus loan proceeds to my student to be picked up at the Bursar's office. Signature required.
- Refund the Parent Plus loan proceeds to my student if over \$500.00. Signature required.
- Return proceeds to lender.

**Parent Release signature required:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name**

**Signature**

**ACH Wire Transfer information:**

Name on Bank Account \_\_\_\_\_

Address on Bank Account \_\_\_\_\_

Bank Name \_\_\_\_\_ Account No: \_\_\_\_\_

Bank Address \_\_\_\_\_

Bank ABA Routing No: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_

**PLEASE RETURN FORM TO THE BURSAR'S OFFICE**

\*This document will remain in effect until the student graduates, leaves the college or completes a new release form.