



# DELAWARE VALLEY COLLEGE

## CAPSTONE GUIDELINES

### Employment Program Report Guidelines

#### AGRONOMY AND ENVIRONMENTAL SCIENCE

Approved volunteer hours will be accepted if they are registered in the usual manner. Up to twenty-five percent (25%) of the required hours may be earned in the student's declared minor.

The following guidelines should be adhered to when preparing the final report and will apply to each employer during that period.

#### ENVIRONMENTAL SCIENCE EMPLOYMENT

- A. List name, location and description of employer.
- B. Type(s) of activities performed by this employer.
- C. Relate the specific duties performed during this period of employment.
- D. Summary
  - 1. How has your work contributed to the field of environmental science/environmental studies. Provide justification for your comments.
  - 2. Cite ways in which this work experience has contributed to your future career opportunities.

Note: A full-time work week is 40 hours of employment. Overtime (over 40 hours, but not more than 60 hours in one week) may be documented.