

# DELAWARE VALLEY UNIVERSITY

## 2020-2021 Verification of Marital Status/Tax Filing Status Dependent Students

Your 2020–2021 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification because the marital status and tax filing status reported for your parents did not match.

The Office of Financial Aid must obtain documentation to ensure accuracy of the information you submitted on your FAFSA. Information on the FAFSA will be compared with the required documents, including this worksheet. As a result, your FAFSA may need to be corrected. You and your custodial parent must complete and sign this worksheet and return it with all required documents to the Office of Financial Aid **within 25 days** of receipt of this form. The Office of Financial Aid may ask for additional information.

If you have questions about verification, contact your financial aid counselor as soon as possible so that your financial aid will not be delayed.

### **SECTION A. Student Information**

_____ Last Name	_____ First Name	_____ M.I.	_____ Student ID#
_____ Street Address (include apt.#)			
_____ City	_____ State	_____ Zip Code	

### **SECTION B. Explanation of Parent's Marital Status**

Parent's Current Marital Status (Circle One):    Married    Separated\*    Divorced    Widowed

Date current marital status became effective: \_\_\_\_\_

**Provide documentation to confirm parent's marital status.** Some examples include:

- |                        |   |
|------------------------|---|
| - Marriage Certificate | <i>*If your parents are separated but not legally divorced, provide proof that the non-custodial parent maintains a separate residence. Proof must be current and valid, and must clearly provide the non-custodial parent's name and address. Some examples include: Driver's License with updated address, change of address confirmation from the US Postal Service, pay stub, rental agreement or mortgage, utility bill.</i> |
| - Divorce Decree*      |   |
| - Death Certificate    |   |

### **SECTION C. Verification of Income**

For students whose parents are now separated, divorced, or widowed:

If your parents were married in 2018 and have since separated or divorced, please provide all of the following:

- An IRS Tax Return Transcript from 2018
- All W-2s for your custodial parent from 2018
- If your parents did not file federal taxes in 2018, please contact the Office of Financial Aid

For students whose parents are now married:

If your parent(s) got married in 2019 or 2020, please provide all of the following:

- An IRS Tax Return Transcript for both your custodial parent and their spouse from the year 2018 - even though they may not have been married in 2018, this information is used to determine current household income
- If either your parent or their spouse did not file a federal tax return in 2018, please contact the Office of Financial Aid

Student's Name: \_\_\_\_\_

DelVal ID#: \_\_\_\_\_

**SECTION C. Verification of Income (continued)**

A 2018 IRS Tax Return Transcript may be obtained through:

- **Online Request** – Go to <https://www.irs.gov/Individuals/Get-Transcript> and click “Get Transcript ONLINE”  
Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript”
- **Telephone Request** – 1-800-908-9946
- **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T

**SECTION D. Number of Household Members and Number in College**List below the people in the **custodial parent's** household. Include:

- The Student
- The student's **custodial parent** AND **if remarried**, their spouse
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2020, through June 30, 2021, or if the other children would be required to provide parental information if they were completing a FAFSA for 2020–2021
- Other people if they now live with the parents and the parents provide more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2021

Number in College: Include below enrollment information about any household member who is, or will be, enrolled **at least half time** in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021. Include the name of the college.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>	Delaware Valley University	

*Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.*

**SECTION E. Certification and Signatures**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form and supporting documentation to the Office of Financial Aid

700 East Butler Avenue Doylestown, PA 18901

Fax: 215-489-4959

Email: [FinAid@DelVal.edu](mailto:FinAid@DelVal.edu) (do not email documents containing social security numbers)