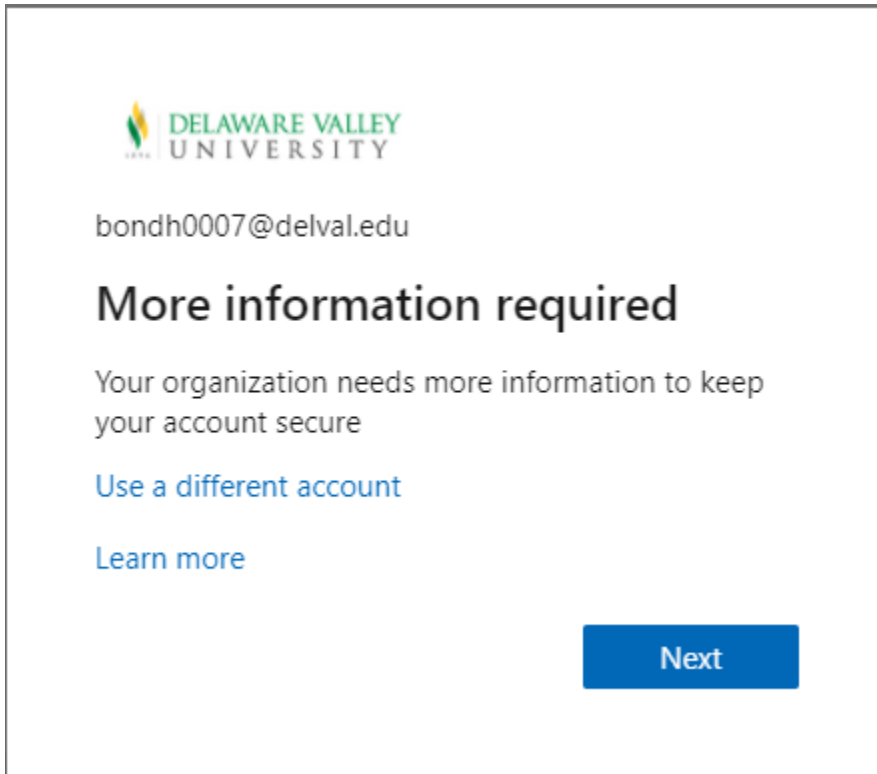
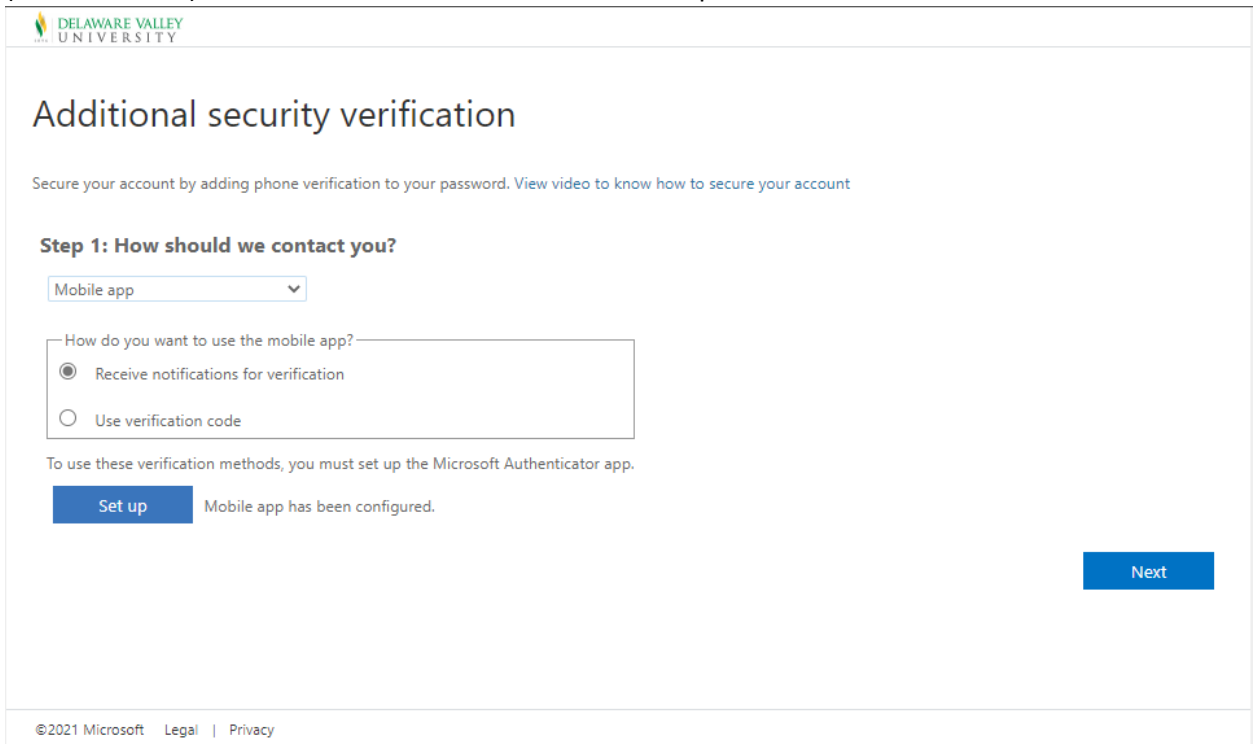


1. When you sign into your application or Office 365, you will see a page saying “More information required”. Click Next



2. Select “Mobile app” in the dropdown and choose either “Receive notifications for verification” (recommended) or “Use verification code” and click “set up”




3. Install the "Microsoft Authenticator" app from the App Store or Play Store, add a "Work or school account" and scan the QR code displayed on the screen. (Example provided below) If you are unable to scan the code, you can manually input the Code and URL into your app. Once your account is added, click "Next"

Configure mobile app

Complete the following steps to configure your mobile app.

1. Install the Microsoft authenticator app for Windows Phone, Android or iOS.
2. In the app, add an account and choose "Work or school account".
3. Scan the image below.




This is an example. This is not in use.

If you are unable to scan the image, enter the following information in your app.
Code: 531 787 440 **This is an example. This is not for use.**
Url: <https://mobileappcommunicator.auth.microsoft.com/mac/MobileAppCommunicator.svc/512753648>

If the app displays a six-digit code, choose "Next".

Next cancel

4. Then click "Next" to receive the notification or input the 6-digit code displayed in the app



Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Mobile app

How do you want to use the mobile app?

Receive notifications for verification

Use verification code


To use these verification methods, you must set up the Microsoft Authenticator app.

Set up Mobile app has been configured for notifications and verification codes.

Next

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5. Approve the verification request or input your code



Additional security verification


Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 2: Let's make sure that we can reach you on your Mobile App device

 Please respond to the notification on your device.

[Next](#)

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Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 2: Enter the verification code from the mobile app

Enter the verification code displayed on your app

[Cancel](#) [Verify](#)

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6. Register your phone number in case you lose access to the app and click “Done”



Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 3: In case you lose access to the mobile app

Done

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.