



Important Housing Update-Move Out Information

Hello Aggies,

I hope this email finds you well. Please read this entire email thoroughly. You recently received an e-mail from Dr. Gallo announcing that DelVal is moving to online courses and the residence halls are closing. Instructions follow on the move-out process.

Please make every effort to come during one of the assigned times below. This schedule is intended to maintain the social distancing expectations established by the CDC and the Governor. We ask that each of you limit the individuals in your room to one additional person **if** such assistance is needed. All other individuals should wait outside by the curb or by their vehicle. **This is for everyone's health and safety.**

Staff will be available in the halls with you during the move-out process.

Move out details:

- You will be required to swipe into your hall before entering (bring your DVU ID). The front doors will be propped, but you must swipe your ID card the first time you enter.
- There will be a staff member in the South and Centennial lobbies during the designated move out times to answer any questions.
- You will be required to remove all of your belongings and take your trash out to the dumpster.
- If you rented a microfridge, please unplug the unit, leave the doors open and leave it in your room.
- Lock your door and place your key in the key envelope.
- Key envelopes will be in the lobby of each building. Please fill out all the information on the envelope and place your key in the sealed envelope. Please bring your own pen to fill out the envelope.
- Return the key envelope to bin outside your RCD's office (the offices are located in South and Centennial Halls).
- Do not leave anything in your room.
- Delaware Valley University will address any refunds in the near future.
- Please continue to check your DVU e-mails often for new updates.

We also recommend that you bring hand sanitizer and/or disinfecting wipes. We will be unable to clean door handles, elevator buttons, etc. often enough during these times.

The resident student **MUST** be here to enter the room. We will not permit other family or friends to collect your items. You must come to access your room in person, and you must leave when finished.

If you need longer access or special assistance, email housing@delval.edu to make those arrangements before entering your room.

Mail room:

The mail room in the Student Center will be open on Saturday, March 21 and Sunday, March 22. Hours will be 9:00 a.m. to 7:00 p.m. If you have packages or mail to pick up, or other mail related business to conduct before you depart please take care of it before or after you clean out your room.

Furthermore, if you or someone you are living with has been ill or if you have traveled outside of the United States in the past 30 days, please do not come to campus. Email housing@deval.edu and we will work with you to gather your items.

Thank you for your patience and cooperation as we navigate this unprecedented event together.

Please stay safe and email housing@delval.edu with questions. We will respond to you within 24 hours.

Time	Day	Building and Floor	Room Numbers
9am-12pm	Saturday March 21st	Cooke Hall Barness Hall Work Hall	even numbered rooms
12pm-3pm	Saturday March 21st	Ulman Hall Centennial Hall	even numbered rooms
3pm-6pm	Saturday March 21st	Cooke Hall Barness Hall Work Hall	odd number rooms
6pm-9pm	Saturday March 21st	Ulman Hall Centennial Hall	odd number rooms
9am-12pm	Sunday March 22nd	2nd Floor South Hall 4th Floor South Hall Goldman Hall 1st Floor Berkowitz	even numbered rooms
12pm-3pm	Sunday March 22nd	1st Floor South Hall 3rd Floor South Hall Samuel Hall 2nd Floor Bekowitz	even numbered rooms
3pm-6pm	Sunday March 22nd	2nd Floor South Hall 4th Floor South Hall Goldman Hall 1st Floor Berkowitz	odd number rooms

6pm-9pm	Sunday March 22nd	1st Floor South Hall 3rd Floor South Hall Samuel Hall 2nd Floor Bekowitz	odd number rooms
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Sincerely,

Carey Haddock
Director of Residence Life and Housing