

A-Day 2022

Crafters and Vendors Application Timeline

February 15th – Deadline for applications at early bird rates

Early Registration Rates:

Crafter/Commercial Exhibit: \$140.00 (Each additional space: \$125.00)

Promotional Exhibit: \$40.00

Non-Profit: \$20.00

***Delaware Valley University Alumni Discount: 25% off the appropriate booth**

February 16th through March 31st – Normal registration window

Standard Registration Rates:

Crafter/Commercial Exhibit: \$150.00 (Each additional space: \$130.00)

Promotional Exhibit: \$50.00

Non-Profit: \$25.00

***Delaware Valley University Alumni Discount: 25% off the appropriate booth**

April 7th - Deadline for registration with late fee

Late Registration Rates:

Promotional Exhibit: \$100.00

Crafter/Commercial: \$200.00 (Each additional space: \$140.00)

Non-Profit: \$30.00

***Delaware Valley University Alumni Discount does not apply for applications in this window**

****All paper work, including application, liability form, liability and/or auto insurance and payment must be postmarked by stated date to be eligible.**

****Please note, if payment over the correct amount is sent it will be considered a donation to A Day and will NOT be refunded.**

****If you are selling food, please make sure you have the proper permits with Bucks County, the Health Inspector, Jennifer Beagle WILL be there!**

Contact information:

Jennifer Beagle

Environmental Protection Specialist II

215-345-3310

jmbeagle@buckscounty.org

A-Day Team
Delaware Valley University
700 East Butler Ave
Doylestown, PA 18901

To All Exhibitors/Crafters,

Delaware Valley University's 74th annual A-Day will be approaching in the late spring of 2022. A-Day is a student-run annual event and a member of the Pennsylvania State Association of County Fairs. The proceeds from A-Day benefit student clubs and organizations. A-Day is a well-known event that focuses on school activities, community involvement, and family fun. It is a time for DVU students to showcase the university, promote agriculture, and spotlight student educational activities. From crafts to demonstrations and exhibits to farm animal education, there is something for everyone at A-Day! We invite your company to attend our three-day event to advertise and promote or sell products/crafts via an exhibit booth.

This year's event will run from Friday, April 22nd, 2022 to Sunday, April 24th, 2022. We are open Friday from 12:00 p.m. - 8:00 p.m., Saturday from 10:00 a.m. - 7:00 p.m., and Sunday from 10:00 a.m. - 6:00p.m.

Set up is to be completed with all vehicles parked in D Lot by Friday at 11:00 a.m. You will not be allowed up to main campus to set up if you are late. Failure to comply with A-Day or University staff could result in removal from the fair without a refund. Tent size and individual booth space may not exceed 10'x10'. Attached, you will find prices and dimensions for A-Day exhibit areas, as well as a sheet for you to return to us with your intentions for A-Day 2022. If your company wishes to attend our event, the information sheet and liability form enclosed must be completed along with payment. **All of these forms, along with proof of insurance for your organization must be returned by March 31st, to the address above.**

Please note, The University shall not be held responsible, fiscally or otherwise, if the fulfillment of any terms or provisions of this agreement are delayed or prevented by revolutions or other disorders, wars, acts of enemies, fires, floods, acts of God, public health emergency or without limiting the foregoing, by any other cause not within the control of the University, and which by the exercise of reasonable diligence, the University is unable to prevent, whether the class of causes enumerated here or not.

If all of these forms are not sent in, your company will not be able to attend A-Day.

Any contributions your organization makes to A-Day would be greatly appreciated by the university community. Thank you for your time and consideration regarding this event; we look forward to hearing from you. Should you have any further questions or concerns, please feel free to reach out to us.

Cordially,
Steph Trimarchi and Haley Ferguson
Executive Vendor/Crafters
adayvendors@delval.edu

Delaware Valley University A-Day Exhibit Rates

April 22nd, 23rd & 24th

Exhibit Type (Please Checkmark): All spaces are 10' X 10'

- ☐ Promotion Exhibit - \$50.00
- ☐ Crafter/Commercial Exhibit - \$150.00 (Each additional space: \$130.00)
- ☐ Non-Profit - \$25.00 Must include proof of Non-Profit ID
- ☐ Eligible for Delaware Valley University Alumni Discount- Must provide name and year of graduation.

PLEASE SEE VENDOR TIMELINE FOR EARLY BIRD PRICES

Description of Product: _____

Exhibit Location:

Special Requests (If Applicable):

RETURNING VENDORS/CRAFTERS ONLY 2020 Spot # (if known):

- ☐ Indoor
- ☐ Outdoor

Please checkmark all that applies to your exhibit:

- ☐ Electricity **Limited Spacing, First come first serve**
- ☐ Tent (Not Provided)
- ☐ Bringing an animal (for exhibit purposes only)

Extra paperwork is required to bring animals to our campus. We will reach out to you separately to complete the approval process.

- ☐ Trailer or Vehicle as part of Exhibit- Please provide dimensions: _____
- ☐ Preparing Hot Food – Grilling, cooking etc.
- ☐ Selling Food

Tables and chairs will ONLY be provided for indoor vendors upon request.

Number of vehicles you intend to bring for parking: _____ (Maximum 3 Parking Passes)

Contact Information:

Company Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email Address: _____

Please submit a list of materials in the space provided, and proof of auto insurance/liability insurance naming Delaware Valley University as an additional insured for our records. If you have questions about the proof of insurance documents, please contact Colin Chambers at 215-489-2400.

Make Checks Payable to *'Delaware Valley University A-Day'*Registration Deadline: March 31st, 2022**Please keep a copy of this form for your records**

Mail completed applications to: Delaware Valley University ATTN: A-Day Exhibits
700 East Butler Ave
Doylestown, PA 18901

**Delaware Valley University
Exhibitor/Crafter Agreement
Full Release of Liability and Claims**

In consideration of my admittance by Delaware Valley University (the "University") to participate in the following activity or program (hereafter described as the "Event"):

A-Day 2022

I will observe and abide by all rules and regulations established by the University in connection with the conduct of the Event otherwise with respect to my presence on or in any of the University's properties or facilities. I assume full and complete financial responsibility for any and all damage or injury which I may cause to University property.

I hereby agree to this clause in that if I do not keep my tent/booth open for the hours of A-Day I will be fined in the amount of \$75.00 and understand that A-Day has the right to deny my application for an exhibit in future years because of unpaid fines. Payment of fines will be accepted by check immediately following the closure of A-Day 2022 and until April 1 of the following year.

**The dates of A-Day are: April 22nd, 23rd, and 24th
The hours of A-Day are: Friday 12pm-8pm, Saturday 10am-7pm, and Sunday 10am-6pm.**

I understand that booth locations are subject to change, and that locations from previous years are not guaranteed. I understand that exhibit spaces are 10' X 10' and will not exceed the perimeter of stated and/or purchased area. You will be charged if you do not stay within your specific space. For the safety of our vendors and attendees, all vendor tent, canopy, membrane structures and their appurtenances shall be adequately roped, braced, anchored or otherwise secured to withstand the elements of weather and prevent against collapsing. Vendor assumes all liability associated with or arising from their tent, canopy, membrane structure and their appurtenances. Booths that are not adequately roped, braced, anchored or otherwise secured will not be allowed to open, must be taken down immediately upon notice and will not be issued a refund.

FACILITY USE INDEMNIFICATION, WAIVER AND RELEASE

In consideration of being permitted to use the facilities of Delaware Valley University, we hereby waive, release, forever discharge, and agree to indemnify, hold harmless, and defend Delaware Valley University and their employees, predecessors, successors, directors, officers, affiliates and assigns from any and all manner of actions and causes of action, suits, damages, costs, fees, debts, dues, accounts, bonds, covenants, contracts, judgments, arbitrations, forms of mediation, claims and demands whatsoever in law or in equity arising out of, or which may arise out of, or which are in any way related to the use of the facilities supplied to us by Delaware Valley University, even if alleged to have been caused in part to any acts, omissions, negligence, strict liability or other conduct of the Released Parties.

We warrant and represent that we have carefully read this Waiver and Release, that we have had the opportunity to confer with legal counsel of my choice concerning this Waiver and Release and the terms hereof, and that we sign this Waiver and Release knowingly and voluntarily, intending to be legally bound hereby. We also waive our rights and all of our insurance carrier's rights of subrogation for any and all insured losses including those of workers compensation.

This waiver and release shall not apply to or in any way reduce our employee's entitlement to workers compensation benefits from our employing them or insurers in the event of any work-related injuries.

I acknowledge that the University may, in its sole discretion, require proof of insurance covering personal injury, property damage and general liability as a condition to my participation in the Event.

The Agreement and Release of Liability is a contract undertaken in connection with my participation in the Event and is intended to apply to the fullest extent permitted under the laws of the Commonwealth of Pennsylvania. If any part hereof is held invalid, the balance shall nonetheless continue with full legal force and effect.

Name of Exhibitor/ Crafter (Please Print)

Signature of Exhibitor/Crafter

Address

Date