

# SUMMER 2025 IMPORTANT INFORMATION FOR PARENTS/GUARDIANS

Welcome to our Kids U! and Inspire U! weeklong, specialty, next-level, fun, and adventure filled summer camps and programs. We are bursting with excitement for our 2025 season. As we prepare for camp and program arrivals, please note the following:

#### ARRIVAL AND DISMISSAL

- All on-site summer camps and programs are full day 9:00 a.m.- 3:00 p.m. on our Doylestown campus.
- > Each day, parents/guardians should arrive between 8:30-8:45 a.m.
- Park in <u>Admission Lot C</u> (#22 on map) and walk your child/teen into <u>Life Sciences Building</u> (#24 on map) where you will be greeted by Kids U! and Inspire U! staff. Do not leave your child/teen unattended or leave until they are checked in with their camp assistant. *Staff will not be available before 8:30 a.m. If you arrive early, please wait with your child.*
- If your child/teen is participating in Junior Equestrian Riding Camp, please arrive between 8:30-8:45 a.m. and report directly to the Equestrian Center (#39 on map). Parents/Guardians should arrive in front of the Equestrian Center by 3 p.m. for dismissal.
- > Pick up is at 3:00 p.m. also at Life Sciences Building.
- Park in <u>Admission Lot C</u> (#22 on map) and walk in to pick up your child/teen into <u>Life Sciences Building</u> (#24 on map) where you will be greeted by Kids U! and Inspire U! staff.
- Parents/guardians must show identification and sign a dismissal sheet. If someone other than you is picking up your child, please include their name on the camper form. This person must present an ID.

### EACH DAY, ALL CAMPERS AND TEENS NEED TO BRING:

- A non-perishable or cold-packed lunch, drinks, water bottle and two snacks each day.
- A light sweatshirt or jacket is recommended since air-conditioned classrooms can be chilly.
- A poncho, hoodie, or an umbrella for rainy days. Sunscreen for sunny days. Many camp activities are on our outdoor campus, and <u>all groups walk back and forth across campus to their classrooms, labs, and outdoor campus- rain or shine</u>.

### FORMS, WAITLIST, AND EXTENDED CARE

#### https://delval.edu/programs/youth-summer-programs/forms-and-information

#### FORMS

To provide a positive and safe experience, every family must complete a participant form for each participant enrolled in a Kids U! camp or Inspire U! teen program.

- ⇒ <u>Required Camper and Teen Form</u>: Required for **all camp and program participants.**
- ➡ <u>Required Riding Form</u>: If your child/teen will be taking part in equestrian riding camp, you must complete both the Summer Camps and Teen Program Form **AND** the Riding Form.

### **EXTENDED CARE**

Caesar's Clubhouse Early Care Club operates from 7:00-9:00 a.m. and Caesar's Clubhouse After Care operates from 3:00-6:00 p.m.

- > If you need early or after care, you must register for EXTENDED CARE
- If your child/teen is enrolled in Extended Early or Late Care, park in <u>Admission Lot C</u> (#22 on map) and walk your child/teen into <u>Life Sciences Building</u> (#24 on map) where you will be greeted by Kids U! and Inspire U! staff.
- Parents/guardians must show identification and sign a dismissal sheet. If someone other than you is picking up your child, please include their name on the camper form. This person must present a photo ID.

# CODE OF CONDUCT

Let's work together to make it a fun and safe summer for all! Please take a moment to review the Youth Programs Code of Conduct on the next page. We kindly ask that you share our expectations with your child/teen.

We are looking forward to having your child/teen on campus this summer. If you have any questions, feel free to contact us at 215-489-4848 or cps@delval.edu

#### Kids U! and Inspire U! Contact:

Barrie Saias M.S. Ed., Youth Programs Coordinator

Office of Continuing and Professional Studies Delaware Valley University 700 East Butler Avenue Doylestown, PA 18901

Phone: 215.489.4848 cps@delval.edu

Revised 3/25/2025

# **DELAWARE VALLEY UNIVERSITY**



# Youth Programs Code of Conduct

Kids U! and Inspire U! staff and management's priority are to ensure a safe and fun learning environment for all participants, staff, and families. This priority directly relates to the University's core values and its commitment to creating an environment that affirms respect for self and others, and that seeks excellence, accountability, and integrity in all things.

Please read this Code of Conduct with your participant and ensure that they understand our program's behavior policies.

All youth program participants are expected to abide by the following Code of Conduct as well as the University's Code of Conduct. These policies are grounded in Delaware Valley University's core values and reflect our commitment to respect, excellence, accountability, and integrity.

# **Respect for Others**

# Respect the rights, dignity, and safety of others.

- Treat all participants, staff, and instructors with kindness, fairness, and courtesy.
- Refrain from any form of bullying, harassment, or discriminatory behavior based on race, gender, religion, disability, or any other characteristic.

### Respect personal boundaries.

- Physical contact must always be appropriate and respectful.
- Use appropriate language and avoid using offensive, vulgar, or aggressive language.

### Respect the learning environment.

- Follow instructions from program staff and instructors.
- Avoid disruptions or behaviors that interfere with others' ability to learn or participate.

# **Respect for Property**

### Respect University property and the property of others.

- Handle all equipment, materials, and facilities with care.
- Be responsible for keeping personal areas clean and tidy, and return borrowed materials in good condition.

### Report damage.

 Immediately report any damage or accidents involving University property or facilities to a staff member.

# **Personal Responsibility**

#### Take responsibility for your actions.

- Be honest and accountable for your behavior.
- Follow all rules and guidelines set by the program and the University.

#### Demonstrate good citizenship.

- Show leadership and model positive behavior for others.
- Help others when appropriate and foster a sense of community.

# **Safety and Security**

#### Follow all safety guidelines.

- Adhere to all safety protocols, including emergency procedures.
- Use program equipment and resources only as instructed.

#### Stay within designated areas.

• Do not leave campus or venture into unauthorized areas without permission from a staff member.

#### Use technology responsibly.

- Use devices (e.g., tablets, computers) only when authorized and for educational purposes.
- Do not engage in inappropriate online activities, including cyberbullying or accessing inappropriate content.

#### **Consequences For Violations**

If a participant is found in violation of this code of conduct, the Youth Programs Coordinator, Director of Continuing & Professional Studies, or Dean of Graduate & Professional Studies will review the incident and take appropriate action.

#### **Consequences/Remediations**

Failure to follow these expectations could result in an unsafe or uncomfortable environment for program participants. Consequences/remediations depend on the severity of the situation, or if the behavior persists. This could result in a range of consequences, including but not limited to verbal warnings, parental notification, incident reports, removal from activities, or removal from the program.

NOTE: There are no refunds when a participant 's behavior requires them to be sent home or dismissed from the program.

By participating in Kids U! and Inspire U! programming, I acknowledge I have read and understand these expectations; I agree to partner with the Kids U! and Inspire U! staff and management in making my participant's experience positive and safe for all; I have discussed it with my participant in a manner that they can understand.

Revised 3/26/2025.