



THE EXPERIENCE360 PROGRAM RESOURCE BOOK

CENTER FOR STUDENT PROFESSIONAL DEVELOPMENT



DELAWARE VALLEY UNIVERSITY

THE EXPERIENCE360 PROGRAM (E360)

WHAT IS E360?

The Experience360 Program (E360) gives you the opportunity to take your in-the-classroom lessons to real-world activities.

In each of these experiences, you will:

- Be actively involved in the experience
- Reflect on the knowledge gained from the experience
- Use analytic skills to conceptualize the experience
- Demonstrate decision-making and critical thinking skills gained from the experience
- Gain real-world competencies within your chosen discipline

WHY EXPERIENCE360?

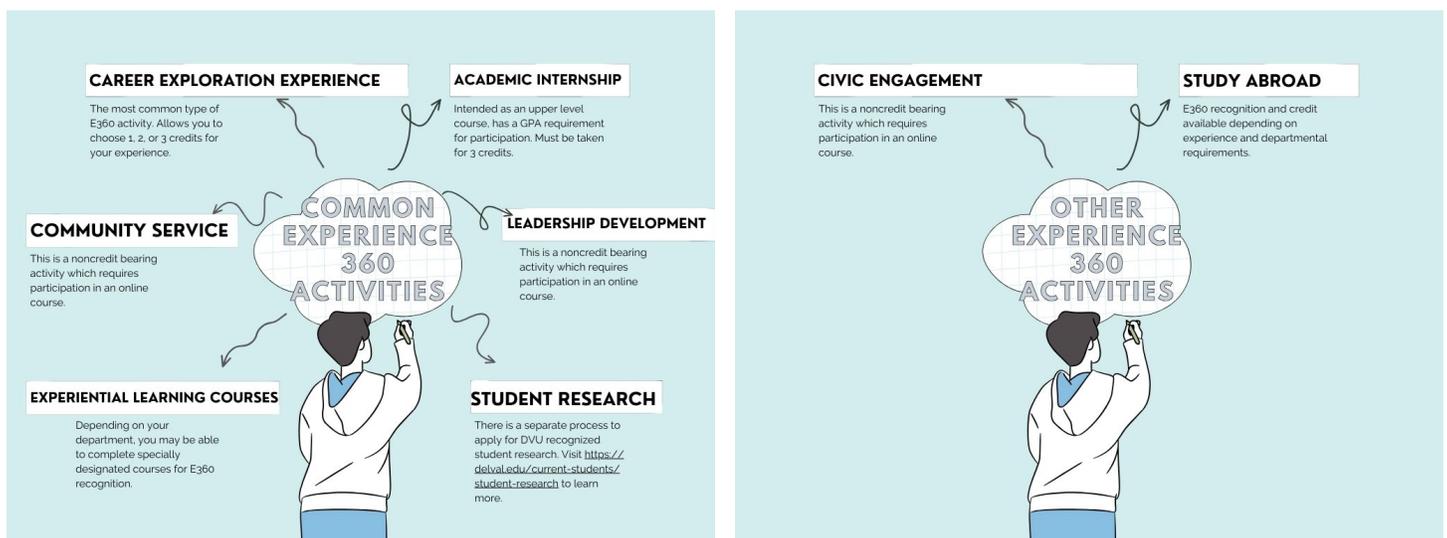
Experience is the knowledge or skill gained through involvement in, or exposure to, an event or activity. E360 is designed to prepare you for a life of meaningful work, service and career growth. Integrating knowledge and experience, you will gain a life-long appreciation for learning. You'll engage in a process that includes the National Society for Experiential Education's [Eight Principles of Good Practice](#): intention, preparation, authenticity, training, monitoring, reflection, assessment and acknowledgment. These will enable you to learn more effectively from experience and put your knowledge into action as a globally responsible citizen.

WHAT ARE E360 ACTIVITIES?

The E360 activities on the application are internal categories DelVal uses to group students into the correct reflective course. They do not have a relationship to whatever your title may be with your organization.

WHAT IS EXPERIENCE360 AND HOW DOES IT WORK?

You must complete DelVal Experience I and II to be eligible to earn recognition for E360 activities. In many cases, you submit an E360 activity application through ExperienceLink at <http://delval.edu/experiencelink>.



THE REFLECTIVE CYCLE



THE FOUNDATION OF WHAT STUDENTS WILL EXPERIENCE IN THE REFLECTIVE COURSEWORK.

Description	<i>What happened?</i>	Describe in detail the event on which you are reflecting. Include e.g. where were you; who else was there; why were you there; what were you doing; what were other people doing; what was the context of the event; what happened; what was your part in this; what parts did the other people play; what was the result
Feelings	<i>What were you thinking and feeling?</i>	At this stage, try to recall and explore those things that were going on inside your head. Include: <ul style="list-style-type: none"> • <i>How were you feeling when the event started?</i> • <i>What were you thinking about at the time?</i> • <i>How did it make you feel?</i> • <i>How did other people make you feel?</i> • <i>How did you feel about the outcome of the event?</i> • <i>What do you think about it now?</i>
Evaluation	<i>What was good and bad about the experience?</i>	Try to evaluate or make a judgment about what has happened. Consider what was good about the experience and what was bad about the experience or what did or did not go so well.

THE REFLECTIVE CYCLE

(CONTINUED)

Analysis

What sense can you make of the situation?

Break the event down into its component parts so they can be explored separately. You may need to ask more detailed questions about the answers to the last stage. Include:

- *What went well?*
- *What did you do well?*
- *What did others do well?*
- *What went wrong or did not turn out how it should have done?*
- *In what way did you or others contribute to this?*

Conclusion

What else could you have done?

This differs from the evaluation stage in that now you have explored the issue from different angles and have information to base your judgment. It is here that you are likely to develop insight into your own and other people's behavior in terms of how they contributed to the outcome of the event. During this stage you should ask yourself what you could have done differently.

Action plan

If it arose again, what would you do?

During this stage you should look ahead into encountering the event again and to plan what you would do – would you act differently, or would you be likely to do the same? Here the cycle is tentatively completed and suggests that should the event occur again it will be the focus of another reflective cycle.

LEARNING OBJECTIVES

In order to reflect on your experience--each E360 activity requires Learning Objectives at the start of each E360 activity. This document will help you to write your learning objectives, which will prove the foundation of your experimental learning course. Utilize this guidance before submitting your Activity Application form in ExperienceLink

WHAT IS A LEARNING OBJECTIVE?

- An outcome statement that captures specifically what knowledge, skills and attitudes you set out to develop and gain through the experience.

WHY DO YOU HAVE LEARNING OBJECTIVES?

Creating clear learning objectives during the planning process of an experience serves the following purposes:

- Serves to connect content and reflection around learning
- Guides direction of actions that will best achieve objectives
- Provides a clear intent of the working partnership between student and site supervisor
- Forms the basis for assessing and evaluating the experience

And it is a principle of good experiential learning practice, according to the Society for Experiential Education

ASK YOURSELF:

- Do you aim to gain, expand, apply, or test out a particular body of knowledge?
- Do you want to acquire or improve upon a skill? Think about technical (field-related) skills as well as transferable (soft) skills such as communication or leadership. Think about your professional development as well as personal growth.

WHAT ARE THE KEY COMPONENTS OF A LEARNING OBJECTIVE?

Learning objectives should be “SMART.”

- Specific
- Measurable/Observable
- Attainable within scheduled time and specified conditions
- Relevant and results-oriented
- Targeted to the position/experience and your desired goals.

HOW DO I CREATE A USEFUL LEARNING OBJECTIVE?

To create specific, measurable/observable, and results-oriented objectives:

- Finish the sentence, “After this experience, I want to be able to...”
- Start with an observable action word - terms that describe directly observable behaviors.
 - Think about how you would want to describe/frame this experience on a resume

To create attainable learning objectives:

- Consider the conditions under which the performance will take place.
- Consider the level of your understanding /skill before your experience and craft your objective to develop to the next level.

To create objectives targeted to the position/experience and your desired goals:

- Ask yourself whether you want to be able to: know, apply, integrate your knowledge; or comprehend, apply, analyze, synthesize or evaluate a new skill.

AGRIBUSINESS

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B; in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
- Student Research: SR-4041 (1-3 credits)
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223-Peer Mentors for the DelVal Experience
 - Lab Learning Assistants Mentoring: AS-9911
 - AI Techniques: DS 3236
 - National Agricultural Marketing (NAMA): AB 3115, AB 3116, AB 3117 This affects the Agribusiness, Agribusiness: Horticulture and Crop Production, and Agribusiness: Livestock, Dairy, and Equine specializations.
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)
- A-Day Leadership Lab

IMPORTANT: Group A and B activities must add up to a minimum of three Academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Prof. Laura Herbst, Laura.Herbst@delval.edu

ANIMAL SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A, **one (1)** activity from Group B; in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - International Field Study: AS-9906
 - Tropical Shelter Medicine: SA-9199
- Experiential Learning Course(s):
 - Selected Topics-Artificial Insemination: DS-3236 (previously DS-3000, DS9990)
 - Lab Learning Assistants Mentoring: AS-9911
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
- Leadership Development: EX-0011 (40 hours)
- Civic Engagement: EX-0012 (40 hours)
- Community Service: EX-0013 (40 hours)
- A-Day Leadership Lab: LA-0040 (.50 credit)

Animal Science includes Animal Science, Dairy Science and Livestock Science & Management.

CHAIRS: Prof. Robin Shedlauskas, Robin.Shedlauskas@delval.edu
Prof. Joanne Powell, Joanne.Powell@delval.edu

BIOLOGY

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Tropical Ecology: BY-3250
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223– Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours – must be major related)
 - Civic Engagement: EX-0012 (40 hours - must be major-related)
 - Community Service: EX-0013 (40 hours - must be major-related)

IMPORTANT: Group A and B activities must add up to a minimum of three Academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Christopher Tipping, Christopher.Tipping@delval.edu

BUSINESS ADMINISTRATION

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit; Strongly recommended)
- Academic Internship: EX-3010 (3 credits / 120 hours; Strongly recommended)
- Study Abroad (0-3 credits; Strongly recommended as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Student Research: SR-4041 (1-3 credits)
- Experiential Learning Course(s):
 - Personal Finance: BA-4233
 - Campus Leadership Training: LA-1223– Peer Mentors for DelVal Experience
 - Entrepreneurship in Practice: BA 4565
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three Academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Prof. Christine Seel, Christine.Seel@delval.edu

CHEMISTRY

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Marine Chemistry: CH-4035
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Karen McPherson, Karen.McPherson@delval.edu

CONSERVATION & WILDLIFE MANAGEMENT

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete **five (5)** academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 56 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 168 hours; 56 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Student Research: SR 4041

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 56 hours = 1 credit)
- Internship: EX-3010 (3 credits / 168 hours)
- Student Research: SR-4041 (1-3 credits)
 - International Experiential Learning Course(s):
 - Tropical Ecology: BY-3250
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Experiential Learning Course(s):
 - Selected Topics-Artificial Insemination: DS-3236 (previously DS-3000, DS-9900)

IMPORTANT: Group A and B activities must add up to a minimum of four academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIRS: Prof. Reginald Hoyt, Reginald.Hoyt@delval.edu

COUNSELING PSYCHOLOGY

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223– Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Matthew Mutchler, Matthew.Mutchler@delval.edu

CRIMINAL JUSTICE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Experiential Learning Course(s):
 - Senior Seminar: CJ-4240 (1 credit)*
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities. Transfer students with 60+ credits participating in modified program are strongly encouraged to participate in Senior Seminar as elective credit.

*If taking Senior Seminar: CJ-4240 (1 credit), students must take it concurrently in the same semester with Research Methods: CJ-4230 (3 credits). Students are not required to take Senior Seminar. Students have the option of taking Senior Seminar to meet their Group B E360. Research Methods is a requirement for your major as a Core Requirement. Transfer students not required to participate in Group B are strongly encouraged to complete Senior Seminar as elective credit.

CHAIR: Dr. Megan Terry Demarest, Megan.Terrydemarest@delval.edu

CROP SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Student Research: SR-4041 (1-3 credits)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
 - Soil Judging: LAES 3103
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A & B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

EDUCATIONAL PSYCHOLOGY

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete **four (4)** Experience360 (E360) activities in alignment with the course competencies and concurrently aligned with the students' chosen area of focus. The required academic E360 credits will be achieved through the Student Research and Ed Psych Thesis courses that operate in concert with the internship.

GROUP A – REQUIRED ACTIVITIES: FIELD EXPERIENCE / CAREER EXPLORATION EXPERIENCES (NON-CREDITED)

- Field Experience – Stage 1: Observation (2 semesters – minimum of 20 hours / semester)
 - Candidates are observers in a variety of education and training-related settings. Apart from school related programs, there should be a range of experiences so that candidates have a broad experience and learn as much as possible about learners and educational philosophy. Settings include but are not limited to PK-12 education, informal and club-based activities; coaching and sports-related activities; corporate training and development; and career and technical education.
- Field Experience – Stage 2: Exploration (2 semesters – minimum of 20 hours / semester)
 - Candidate works under a full-time teacher or trainer in small groups / projects. Activities could include tutoring; job coaching; helping with design of learning / training events; and so forth.
- Field Experience – Stage 3: Training / Teaching (minimum of 2 semesters)
 - Training / teaching is where candidates will work with small groups, in formal settings under the supervision of a full-time trainer / teacher. For this phase of practicum experience, students will be leading some of the training / teaching events but will not be in full control or responsible for outcomes. Stage 3 also includes:
 - Project Based Fieldwork: Through the project-based fieldwork, the candidate will have the opportunity to apply competencies related to the planning, training, and assessment of learners, as well as competencies related to motivational strategies and managing a learning environment in various settings. Students must develop a proposal and present to the Education Department for approval.

GROUP B – REQUIRED ACTIVITY

- Academic Internship (2 semesters)
 - This is a 12-week training / teaching experience during the student's final two semesters. The student must be supervised by a full-time trainer / teacher / project lead with knowledge and standing within the professional organization and with appropriate professional credentials and experience. The internship is defined as a set of organized and carefully planned training teaching experiences with clearly defined components and assessable outcomes. Students are assigned to one or more projects within the organization and are closely supervised and mentored by a qualified professional who provides regular feedback to the student on his or her training / teaching performance. General supervision of trainers / teachers is provided by a Delaware Valley University faculty member.

CHAIR: Dr. David Timony, David.Timony@delval.edu

EDUCATIONAL PSYCHOLOGY

ENGLISH (WRITING AND LITERARY STUDIES)

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (1-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Place Studies: EN-4030
- Student Research: SR-4041 (1-3 credits)
- Experiential Learning Course(s):
 - The Gleaner: EN-3037
 - Elements of Blogging: MC-9910
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development (40 hours)
 - Civic Engagement (40 hours)
 - Community Service (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Brian Lutz, Brian.Lutz@delval.edu

ENVIRONMENTAL SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience (1-3 credits; 40 hours = 1 credit)
- Academic Internship (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Student Research: SR-4041 (1-3 credits)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience (1-3 credits; 40 hours = 1 credit)
- Academic Internship (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Horticulture: LAES-9900
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
- Experiential Learning Course(s):
 - Soil Judging: LAES 3103

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

EQUINE MANAGEMENT

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **three (3)** Experience360 (E360) activities - **one (1)** activity from Group A, **one (1)** activity from Group B and **one (1)** activity from Group C – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - International Field Study: AS-9906
 - Tropical Shelter Medicine: SA-9919
- Experiential Learning Course(s):
 - Selected Topics-Artificial Insemination: DS-3226 (previously DS-3000, DS-9900)
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
 - Lab Learning Assistant Mentoring: AS-9911

GROUP C - REQUIRED ACTIVITY:

- Leadership Development: EX-0011 (non-credit; 40 hours)
- Civic Engagement: EX-0012 (non-credit; 40 hours)
- Community Service: EX-0013 (non-credit; 40 hours)
- A-Day Leadership Lab: LA-0040 (.50 credit)

IMPORTANT: Activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Cory Kieschnick, Cory.Kieschnick@delval.edu

EQUINE STUDIES – ASSOCIATE DEGREE

EXPERIENCE360 PROGRAM REQUIREMENTS

Associate degree students are required to complete **one (1)** Experience360 (E360) activity - **one (1)** activity from Group A – in order to complete **two (2)** academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201.)*

GROUP A - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

IMPORTANT: If student is pursuing B.S. degree at Delaware Valley University in a similar field of study, B.S. degree E360 Requirement will complete A.S. degree requirement. Discuss with Chair of Equine department for more information.

CHAIR: Dr. Cory Kieschnick, Cory.Kieschnick@delval.edu

EQUINE SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of three Experience360 (E360) activities - **one (1)** activity from Group A, **one (1)** activity from Group B and **one (1)** activity from Group C – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Academic Internship: EX-3010 (3 credits / 225 hours; 75 hours = 1 credit)
- Career Exploration Experience: EX-2010 (1-3 credits; 75 hours = 1 credit)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - International Field Study: AS-9906
 - Tropical Shelter Medicine: SA-9919
- Experiential Learning Course(s):
 - Selected Topics-Artificial Insemination: DS-9900 (previously DS-3000)
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience

GROUP C - REQUIRED ACTIVITY:

- Leadership Development: EX-0011 (non-credit; 40 hours)
- Civic Engagement: EX-0012 (non-credit; 40 hours)
- Community Service: EX-0013 (non-credit; 40 hours)
- A-Day Leadership: LA-0040 (.50 credit)

IMPORTANT: Activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Cory Kieschnick, Cory.Kieschnick@delval.edu

FOOD SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of two (2) Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A – REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours; 40 hours = 1 credit)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits = 120 hours / 40 hours = 1 credit)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A & B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

Food Science includes Nutrition Science and Food Technology.

CHAIR: Prof. Laura Herbst, Laura.Herbst@delval.edu

HISTORY, POLICY, AND SOCIETY

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jay Su, Jay.Su@delval.edu

HORTICULTURE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 80-120 hours; 40 hours =1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Student Research: SR-4041 (1-3 credits)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours =1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
 - Global Horticulture: LAES 9900
- Experiential Learning Course(s):
 - Flower Show Design/Build Studio: LAES-3050
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
 - Soil Judging: LAES 3103

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

INTERDISCIPLINARY STUDIES

EXPERIENCE360 PROGRAM REQUIREMENTS

Due to the individualized nature of the Interdisciplinary Studies program, students should discuss their requirement and individual situation with the Coordinator of the Interdisciplinary Studies Program. Approval of experiential learning activity is at discretion of Coordinator and Department Chairs of the two (2) academic areas making up the students' Program of Study.

Students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Coordinator)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Coordinator approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Coordinator)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Coordinator approval required, credits vary)
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)
- Other courses or transfer experiences (as approved by Coordinator)

COORDINATOR: Dr. Jessica McCall, Jessica.Mccall@delval.edu

LANDSCAPE ARCHITECTURE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **three (3)** Experience360 (E360) activities - **one (1)** activity from Group A, **one (1)** activity from Group B and **one (1)** activity from Group C – in order to complete four academic E30 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 80-120 hours; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Horticulture: LAES-9900
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
- Experiential Learning Course(s):
 - Flower Show Design/Build: (LAES-3050)
 - Campus Leadership Training: LA-1223– Peer Mentors for DelVal Experience

GROUP C - REQUIRED ACTIVITY:

- Leadership Development: EX-0011 (non-credit; 40 hours)
- Community Service: EX-0013 (non-credit; 40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

LANDSCAPE DESIGN/BUILD

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 80-120 hours; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Horticulture: LAES-9900
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

MEDIA & COMMUNICATION

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Place Studies: EN-4030
- Student Research: SR-4041 (1-3 credits)
- Experiential Learning Course(s):
 - The Gleaner: EN-3037
 - Elements of Blogging: MC-9910
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience
- Non-Credit Course(s):
 - Leadership Development: EX-0011 (40 hours)
 - Civic Engagement: EX-0012 (40 hours)
 - Community Service: EX-0013 (40 hours)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 Activities.

CHAIR: Dr. Brian Lutz, Brian.Lutz@delval.edu

SECONDARY EDUCATION

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete **four (4)** Experience360 (E360) activities in alignment with the Pennsylvania Department of Education Field Work and Student Teaching Competencies. The required academic E360 credits will be achieved through the Student Teaching experience. As regulated by Chapter 354 of the Pennsylvania Code, the planned sequential field experiences may begin as early as the initial semester of college enrollment, prior to the minimum 12 week full-time student teaching experience.

GROUP A – REQUIRED ACTIVITIES: FIELD EXPERIENCE / CAREER EXPLORATION EXPERIENCES (NON-CREDITED)

- Field Experience – Stage 1: Observation (1 semester – minimum of 20 hours)
 - Candidates are observers in a variety of education and education-related settings. Apart from community and after-school programs, there must also be a range of school and classroom experiences (e.g., urban, suburban, rural; high- and low-performing schools)—the majority of which are taking place at the secondary level—so that candidates have a broad experience and learn as much as possible about secondary learners and secondary education philosophy.
- Field Experience – Stage 2: Exploration (1 semester – minimum of 20 hours)
 - Candidate works under a certified teacher’s direction with a small group of students. Activities could include tutoring, helping with reading assignments, and so forth.
- Field Experience – Stage 3: Pre-Student Teaching (minimum of 3 semesters)
 - Pre-student teaching is where candidates will work with small groups of students, in school or in after school settings under the supervision of a certified teacher. For this phase of clinical (field) experience, secondary level candidates will be admitted to the education program, have taken at least one methods course, but will not be in full control of a class. Stage 3 also includes:
 - Project Based Field Experience (minimum of 25 hours): Through the project-based field experience, the candidate will have the opportunity to apply competencies related to the cognition, behavior, and development of typical and atypical learners, as well as competencies related to motivational strategies and managing a learning environment in various settings. Student must develop a proposal and present to the Education Department for approval.

GROUP B – REQUIRED ACTIVITY

- Student Teaching (12 Credits)
 - This is a minimum of 12 weeks full-time student teaching experience during the student’s final semester. The student teacher must be supervised by faculty with knowledge and experience in the area of certification and a cooperating teacher with appropriate professional educator certification. Student teaching is defined as a set of organized and carefully planned classroom teaching experiences required of all candidates in a preparation program. Student teachers are assigned to one or more classrooms, closely supervised and mentored by a certified teacher, the cooperating teacher, who provides regular feedback to the student on his or her classroom teaching performance. General supervision of student teachers is provided by a Delaware Valley University professional educator.

SMALL ANIMAL SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 56 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 168 hours; 56 hours = 1 credit)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 56 hours = 1 credit)
- Internship: EX-3010 (3 credits / 168 hours)
- Student Research: SR-4041 (1-3 credits)
 - International Experiential Learning Course(s):
 - Tropical Ecology: BY-3250
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
- Experiential Learning Course(s):
 - Selected Topics-Artificial Insemination: DS-3236 (previously DS-3000, DS-9900)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Kim Kovath, Kim.Kovath@delval.edu

SUSTAINABLE AGRICULTURAL SYSTEMS

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 80-120 hours; 40 hours =1 credit)
- Academic Internship: EX-3010 (3 credits/ 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits; 40 hours =1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)
 - Global Horticulture: PS:900
- Experiential Learning Course(s):
 - Campus Leadership Training: LA-1223 – Peer Mentors for DelVal Experience

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

TURF MANAGEMENT

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete four academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 80-120 hours; 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)

GROUP B - REQUIRED ACTIVITY:

- Career Exploration Experience: EX-2010 (1-3 credits / 40 hours = 1 credit)
- Academic Internship: EX-3010 (3 credits / 120 hours)
- Student Research: SR-4041 (1-3 credits)
- Study Abroad (0-3 credits; as approved by Department Chair)
 - Credit transfer from credit-bearing exchange programs and provider programs as course substitution for E360 requirements (Department chair approval required, credits vary)
 - International Experiential Learning Course(s):
 - Global Field Studies: PS-3227, LAES-3227, PS-9912 (previously PS 9900)

IMPORTANT: Group A and B activities must add up to a minimum of three academic E360 credits. Students are strongly encouraged to complete additional E360 activities.

CHAIR: Dr. Jacqueline Ricotta, Jacqueline.Ricotta@delval.edu

ZOO SCIENCE

EXPERIENCE360 PROGRAM REQUIREMENTS

All students are required to complete a minimum of **two (2)** Experience360 (E360) activities - **one (1)** activity from Group A and **one (1)** activity from Group B – in order to complete five academic E360 credits. *One of these credits will be completed through DelVal Experience II (FY-1201).*

GROUP A - REQUIRED ACTIVITY:

- Zoo Internship I: Animal Care; SA 3115 (2 credits / 112 hours; 56 hours = 1 credit)
 - Must be completed at an AZA (Association of Zoos/Aquariums) or AMA (American Alliance of Museums) accredited facility with a supervisor agreeing to complete the DVU requirements of the internship.

GROUP B - REQUIRED ACTIVITY:

- Zoo Internship II: Public Education; SA 3216 (2 credits / 112 hours; 56 hours = 1 credit)
 - Must be completed at an AZA (Association of Zoos/Aquariums) or AMA (American Museum Association) accredited facility with a supervisor agreeing to complete the DVU requirements of the internship.

IMPORTANT: Group A and B activities will add up to a minimum of four academic E360 credits.

Students

are strongly encouraged to complete additional E360 activities. Zoo Science students should register for Zoo Internship I: Animal Care; SA 3115 or Zoo Internship II: Public Education, SA 3216 through their Academic Department rather than through the CSPD in the Fall and Spring terms. **Students wishing to complete an activity over a summer term must find an opportunity with an AZA or AAM accredited institution and file an E360 application in ExperienceLink.**

CHAIR: Prof. Reginald Hoyt, Reginald.Hoyt@delval.edu

STUDENT-SPECIFIC MATTERS

TRANSFER STUDENT POLICY

- Transfer Undergraduates (TU) with less than 60 credits at time of enrollment must complete activities in coordination with Academic Department's E360 Requirements
- Transfer Undergraduates (TU) with 60 or more credits at time of enrollment must complete one (1) activity from their Academic Department's Group A E360 requirements. Group B (and Group C, if applicable) requirements will be waived. The total E360 credits necessary for each department will be reduced by two (2) credits. One (1) of these credits will be completed through DelVal Experience II (FY-1201).

Dual-Enrollment Credits (*credits received before high school completion*) do not designate student as Transfer, but First-Time Freshmen. If student is categorized as First-Time Freshmen (FF), rather than Transfer Undergrad (TU) at time of matriculation, they are required to complete the Experience360 Program regardless of if they attain enough credits for Sophomore status after their first semester.

TRANSFER CREDITS (Students who are seeking credit recognition for courses completed at a previous institution similar in scope to E360 courses and requirements i.e., career development or internship courses.)

- Students may be eligible to utilize transfer courses for the Academic Department's E360 Requirements, subject to the approval of the Department Chair. You must download the Course Substitution Form from the Document Library in ExperienceLink, and complete it with your advisor.

DUAL-MAJOR STUDENTS (Students who choose to pursue a second major concurrently with the major that was declared upon admission.)

- Students must complete one (1) activity from each Academic Department's Group A E360 Requirements, subject to the approval of the Department Chair to total 4 academic E360 credits. One (1) of these credits will be completed by passing DelVal Experience II (FY-1201). Please note, Dual-Major students pursuing Zoo Science and/or Secondary Education are required to complete the full E360 program requirements for these majors in addition to Group A from their second major.

DUAL-DEGREE STUDENTS (Students who choose to earn two (2) baccalaureate degrees.)

- Students must complete one (1) activity from each Academic Department's Group A E360 Requirements, as approved by the Department Chair to total 4 academic E360 credits. One (1) of these credits will be completed by passing DelVal Experience II (FY-1201). Please note, Dual-Degree students pursuing Zoo Science and/or Secondary Education are required to complete the full E360 program requirements for these majors in addition to Group A from their second degree.

GRADUATE STUDENTS are not required to complete the program at this time.

STUDENT-SPECIFIC MATTERS

(CONTINUED)

INTERNATIONAL STUDENTS

- Required to complete program if a Degree-Candidate.

SECOND BACHELOR'S DEGREE STUDENTS

- Students are required to complete one (1) activity from the Academic Department's Group A E360 Requirements for either 1, 2 or 3 credits as approved by the Department Chair. Students must still complete DelVal Experience II (FY-1201) as a prerequisite to E360 activities.

CHANGE OF MAJOR STUDENTS

- If the student has completed one (1) or more activities in the former major, students must complete at least one (1) activity from the new Academic Department's Group A E360 Requirements, as approved by the Department Chair(s). If the student has not completed any activities in the former major, they must complete all new Academic Department E360 Requirements.

UNDECLARED STUDENTS

- Executive Director of CSPD will function as the Department Chair for activity approval prior to major declaration. When a major is declared, acceptance of activities prior to major declaration is contingent on new Department Chair discretion and alignment with departmental requirements. Undeclared students should refer to the University Catalog for the Declaration of Major Policy.

ASSOCIATE DEGREE STUDENTS

- Students must complete one (1) activity from the Academic Department's Group A E360 Requirements, as approved by the Department Chair to total a minimum of two (2) E360 credits. One (1) of these credits will be completed by passing DelVal Experience II (FY-1201) course depending on student's catalog year.

STUDENTS IN 3+1 PROGRAM

- Students must complete one (1) activity from the Academic Department's Group A E360 Requirements for either 1, 2 or 3 credits as approved by the Department Chair. Students must still complete DelVal Experience II (FY-1201) as a prerequisite to E360 activities.

CONTINUING AND PROFESSIONAL STUDIES (CPS) STUDENTS

- Part Time CPS Students that would like to utilize current or previous work experience in lieu of the Experience360 requirement should complete the CPS Experiential Learning Assessment form in the Document Library of ExperienceLink and submit it to the Office of Continuing and Professional Studies for consideration.

STUDENTS WITH DISABILITIES

- The CSPD and student will work with the Department Chair and Office of Accessibility Services to provide reasonable accommodations as necessary.

STUDENT-SPECIFIC MATTERS

(CONTINUED)

MILITARY STUDENTS (VETERANS AND ACTIVE SERVICE) – DAY/FT STUDENTS

- Case by case basis. Coordinator of Veteran and Military Students will work with the Department Chair and CSPD to determine if prior experience qualifies for Academic Department's E360 Requirements. Students must complete the E360 Transfer Credit Form.

STUDENTS WORKING AT FAMILY BUSINESSES/FARMS

- Students can utilize family-owned businesses for Career Exploration Experience (CEE) and Academic Internship. If the Department Chair approves family-owned business for Academic Internship, the student and site supervisor must create Learning Objectives and responsibilities that differ from students' previous work duties.

STUDENTS WORKING ON-CAMPUS

- Students can utilize an on-campus position or employment if the position is discipline-related, meets the requirements of the desired activity, and is approved by the Department Chair.

STUDENT TERMINATION AT SITE

- If a student is terminated from their position and cannot complete hours before the semester ends, they must contact their E360 course instructor and CSPD staff immediately. Options for addressing the situation vary based on when this occurs during the term. (ex., if a student is terminated after the add/drop date, they may not be able to withdraw from the course.)

COMMENCEMENT: WALKING WITH OUTSTANDING REQUIREMENTS

- Consistent with University policy, students missing no more than eight credits of required courses and/or electives may walk at Commencement. Please contact the Office of the Registrar for the petition to walk with outstanding credits.

ACADEMIC CAREER EXPLORATION (CEE)

STUDENT POLICIES & GUIDELINES

ACADEMIC CAREER EXPLORATION EXPERIENCE (CEE)

This course is designed to facilitate and support a student's discipline-related experience. The Career Exploration Experience (CEE) is intended to provide the student with a meaningful experiential opportunity related to his/her major and career goals. The CEE serves as an introduction to, or exploration in, the student's discipline-related field. Each student will establish measurable learning objectives for the CEE at the outset and complete reflective assignments. The hours spent at the organization determine the number of credits received. The student must indicate the number of credits that they are pursuing on Activity Application Form.

Students participating in credit bearing Academic Career Exploration Experiences must be aware of and respect all policies as outlined in the Delaware Valley University Code of Conduct, as well as understand and observe the policies of their respective work site. Violations of any policies held by the University and/or the student's work site will result in sanctions being imposed as indicated in the Student Code of Conduct.

In addition, students participating in Academic Career Exploration Experiences must observe the following policies:

PREREQUISITES

- Must have successfully completed the DelVal Experience II course.
- Willing to participate in a work/learning experience.
- Responsible ambassador for DelVal to the community

ACADEMIC CREDIT, APPROVAL, AND REGISTRATION.

The credits for this option, when chosen by the student, are embedded in the required credits for each Academic Department's Experience360 Program. Students are expected to follow course outlines and to submit assignments in a timely and thorough manner. Academic credit approval for an Academic CEE must be secured, and the E360 Activity Application must be completed BEFORE the CEE commences. **NO ACADEMIC CREDIT WILL BE AWARDED RETROACTIVELY FOR A CEE.**

WORK EXPERIENCE

You must be participating in your field-related experience over the semester registered for (or within 2 weeks of the beginning or end of term) so that you can accurately reflect on your experience in the online course. Hours required based on credits registered for must be met within the semester. If during a Summer II, Fall II or Spring II term, students can utilize 25% of required hours from the previous half-term (Summer I, Fall I or Spring I). If minimum employment standards are not met, the student may be denied credit and/or transcript notation for the Academic CEE. All students who do not meet these standards by the end of the semester must meet with the designated Faculty Instructor for evaluation. CEE must involve students working in a professional setting under the supervision and monitoring of practicing professionals. Student work responsibilities and roles should align with those described on the E360 Activity Application Form, as completed by the student during the registration process. Should these outlined responsibilities or roles change at any point during the CEE, the student is expected to contact their Faculty Instructor and/or the Center for Student Professional Development IMMEDIATELY.

ACADEMIC CAREER EXPLORATION (CEE)

STUDENT POLICIES & GUIDELINES (CONTINUED)

PROFESSIONALISM & PROFESSIONAL EXPECTATIONS

While participating in the CEE at the site, students are subject to the organization's rules and regulations. Site Supervisors are responsible for advising students of the policies governing the company's working conditions, hours, holidays and any other matter concerning their experience. Students are expected to conform explicitly to these rules and regulations and are subject to the same disciplinary codes. In addition, students may be subject to action by the University for serious violations in the workplace.

Satisfactory performance during CEE employment will include:

- Attendance and punctuality during agreed upon hours of work.
- Acceptable performance of the technical and/or skills-based aspects of the job
- Conforming to an employer's dress codes
- Adhering to an employer's personnel policies

ABSENCE FROM WORK

Delaware Valley University has assured its CEE organizational partners that students are responsible, and their work attendance will be regular and punctual. Students must notify their organizations promptly in case of illness or other emergencies requiring them to be absent from work. It is also at the organization's discretion to allow the student to take time off. CEE students are expected to adhere to the holiday schedules of their CEE organizations, rather than University's holiday schedule (should they be different) when they are working.

If an extended absence from work does not allow the student to complete the minimum hour requirements of the program, the student must meet with the Faculty Instructor for evaluation of the individual situation.

WITHDRAW/RESIGNATION/TERMINATION:

If a student is terminated from their position and cannot complete hours before the semester ends, they must contact their E360 course instructor and CSPD staff immediately. Options for addressing the situation vary based on when this occurs during the term. (ex., if a student is terminated after the add/drop date, they may not be able to withdraw from the course.)

Students who resign from their positions prior to the end of the academic term or are for any reason terminated from their position must IMMEDIATELY inform the Faculty Instructor and the Center for Student Professional Development. The CSPD and assigned instructor will follow up with students for next steps to be taken

If students are experiencing issues at their site, they should immediately communicate the issues to their Faculty Instructor and the Center for Student Professional Development. The Faculty Instructor and CSPD staff will work to assist the student in navigating the situation.

ACADEMIC CAREER EXPLORATION (CEE)

STUDENT POLICIES & GUIDELINES (CONTINUED)

COURSE LOAD AND FEES

Students who register for the Academic CEE course during Fall or Spring semesters should include these credits within their full-time maximum course load of 19 credits to maintain regular semester tuition fees and avoid overload charges. Students who choose to register for the Academic CEE course for the Summer or Winter term will incur a reduced fee per credit. Information on fees for Experience360 are available from the Bursars Office: <https://delval.edu/bursar/undergraduate-tuition>.

Students' Career Exploration Experiences must be jointly approved by the student's Academic Department and the Center for Student Professional Development.

ACADEMIC CAREER EXPLORATION (CEE)

POSITION CRITERIA

Students' Career Exploration Experiences must be jointly approved by the student's Academic Department and the Center for Student Professional Development.

1. Clear and detailed Job Description outlining responsibilities, a designated Site Supervisor, as well as:
 - a. Specific responsibilities and duties required of the student.
 - b. Skills and competencies the student will gain through experience.
 - c. Professional development provided through the position.
 - d. Compensation arrangements
2. The experience must be relevant to the student's primary area of academic study.
 - a. The experience must provide the opportunity for students to gain firsthand insight into the practical aspects of an organization's operation by observation and/participation.
3. Clearly defined Learning Objectives that relate to student's professional goals must be collaboratively created by student and employer.
4. Company/organization must be a registered business in applicable state and/or 501(c) status.
5. If a student chooses to utilize self-employment, i.e., own business or freelance business, student must provide a Client Evaluation in lieu of Site-Supervisor / Employer Evaluation. Additionally, within your E360 activity application, you must provide your Tax ID number for your business.

ACADEMIC INTERNSHIP

STUDENT POLICIES & GUIDELINES

ACADEMIC INTERNSHIP

This upper-level 3 credit course is designed to facilitate and support a student's academic internship experience. The internship experience is intended to provide the student with a meaningful experiential opportunity related to his/her major and career goals. The internship serves as an opportunity for the student to develop industry knowledge and gain additional skills in preparation for post-graduation opportunities. The hours spent at the organization compose most of the time required for this course. Each student will establish measurable learning objectives for the internship at the outset and complete reflective assignments.

Students participating in credit bearing Academic Internships must be aware of and respect all policies as outlined in the Delaware Valley University Code of Conduct, as well as understand and observe the policies of their respective work site. Violations of any policies held by the University and/or the student's work site will result in sanctions being imposed as indicated in the Student Code of Conduct.

In addition, students participating in academic internships must observe the following policies:

- Must have successfully completed the DelVal Experience II course.
- Minimum of 45 credits
- Minimum 2.5 cumulative GPA
- Willing to participate in a work/learning experience.
- Responsible ambassador for DelVal to the community

ACADEMIC CREDIT

The credits for this option, when chosen by the student, are embedded in the required credits for each Academic Department's Experience360 Program. Students are expected to follow course outlines and to submit assignments in a timely and thorough manner.

CREDIT APPROVAL AND REGISTRATION

Academic credit approval for an Academic Internship must be secured and the E360 Activity Application must be completed BEFORE the internship commences. NO ACADEMIC CREDIT WILL BE AWARDED RETROACTIVELY FOR AN INTERNSHIP.

WORK EXPERIENCE

An internship student must complete at least 120 hours during the registered term. Some Academic Departments have attached a higher minimum quantity of hours per credit. Students should check their Academic Department E360 Requirements. You must be participating in a mentored field-related experience over the course of the registered term (or within 2 weeks of the beginning or end of term) so that you can accurately reflect on your experience in the online course. Hours required based on credits registered must be met within the semester. If during a Summer II, Fall II or Spring II term, students can utilize 25% of required hours from the previous half-term (Summer I, Fall I or Spring I). If minimum employment standards are not met, the student may be denied credit and/or transcript notation for the Academic Internship. All students who do not meet these standards by the end of the semester must meet with the designated Faculty Instructor for evaluation. Internships must involve students working

ACADEMIC INTERNSHIP

STUDENT POLICIES & GUIDELINES (CONTINUED)

in a professional setting under the supervision and monitoring of practicing professionals. Student work responsibilities and roles should align with those described on the E360 Activity Application Form, as completed by the student during the registration process. Should these outlined responsibilities or roles change at any point during the Internship, the student is expected to contact their Faculty Instructor and/or the Center for Student Professional Development IMMEDIATELY.

PROFESSIONALISM & PROFESSIONAL EXPECTATIONS

While participating in the Internship at the site, students are subject to the organization's rules and regulations. Site Supervisors are responsible for advising students of the policies governing the company's working conditions, hours, holidays and any other matter concerning their experience. Students are expected to conform explicitly to these rules and regulations and are subject to the same disciplinary codes. In addition, students may be subject to action by the University for serious violations in the workplace.

Satisfactory performance during internship will include:

- Attendance and punctuality during agreed upon hours of work.
- Acceptable performance of the technical and/or skills-based aspects of the job
- Conforming to an employer's dress codes
- Adhering to an employer's personnel policies

ABSENCE FROM WORK

Delaware Valley University has assured its internship employer partners that students are responsible, and their work attendance will be regular and punctual. Students must notify their organizations promptly in case of illness or other emergencies requiring them to be absent from work. It is also at the organization's discretion to allow the student to take time off. Internship students are expected to adhere to the holiday schedules of their internship organizations, rather than University's holiday schedule (should they be different) when they are working.

If an extended absence from work does not allow the student to complete the minimum hour requirements of the program, the student must meet with the Faculty Instructor for evaluation of the individual situation.

WITHDRAW/RESIGNATION/TERMINATION

Students wishing to withdraw from the Internship course must do so prior to the course withdraw deadline. At the Instructor's discretion, students who do not complete the Academic Internship requirements (including required number of hours worked) may be assigned a final grade of Incomplete (I) for the current term.

Students who resign from their positions prior to the end of the academic term or are for any reason terminated from their position must IMMEDIATELY inform the Faculty Instructor and the Center for Student Professional Development. The CSPD and assigned instructor will follow up with students for next steps to be taken.

If students are experiencing issues at their site, they should immediately communicate the issues to their

ACADEMIC INTERNSHIP

STUDENT POLICIES & GUIDELINES (CONTINUED)

Faculty Instructor and the Center for Student Professional Development. The Faculty Instructor and CSPD staff will work to assist the student in navigating the situation.

ACADEMICS

Students are expected to follow course outlines and to submit assignments in a timely and thorough manner. All internship students must maintain a 2.5 cumulative grade point average (GPA) while participating in the Internship program.

COURSE LOAD AND FEES

Students who register for the Academic Internship course during Fall or Spring semesters should include these credits within their full-time maximum course load of 19 credits to maintain regular semester tuition fees and avoid overload charges. Students who choose to register for the course for the summer term or exceed 19 credits during Fall and Spring will incur a reduced tuition fee. Students participating in the Fall or Spring terms as a part-time student will be charged the part-time tuition rate. Please refer to Bursar's office for current E360 tuition fees.

ACADEMIC INTERNSHIP

POSITION CRITERIA

Students' internship experiences must be jointly approved by the student's Academic Department and the Center for Student Professional Development.

1. Clear and detailed Job Description outlining responsibilities, designated Site Supervisor, as well as:
 - a. Specific responsibilities and duties required of the student.
 - b. Skills and competencies the student will gain through experience.
 - c. Professional development provided through the position.
 - d. Compensation arrangements
2. The experience must be relevant to the student's primary area of academic study.
 - a. The experience must provide the opportunity for students to gain firsthand insight into the practical aspects of an organization's operation by observation and participation.
 - b. Experience must incorporate measurable, productive, relevant skills and activities that match the real-world tasks of professionals in the industry.
3. The student and site supervisor must collaborate on clearly developed learning objectives.
4. Supervision must be by a professional with expertise with an educational and/or professional background in the field of the experience.
5. The experienced supervisor must provide routine feedback and mentorship.
6. Company/organization must be a registered business in applicable state and/or 501(c) status.
7. Self employment opportunities which meet the following criteria are eligible:
 - a. Gain Department chair approval-not all departments allow this.
 - b. Secure client approval and submit a client evaluation instead of a supervisor evaluation
 - c. Provide a Tax ID Number
8. If a student chooses to complete an internship within their own Family-Owned Business, the student and Site Supervisor must create Learning Objectives and responsibilities that differ from students' previous work duties.

STUDY ABROAD

The Study Abroad experience provides international educational experiences designated for firsthand intercultural, academic, and career development. These experiences foster skills needed to be engaged global citizens prepared for careers that address international issues.

Student identified and selected study abroad experiences may vary in length, focus, location, credit, and many other variables. The following policies and regulations allow for a wide array of experiences and include the main tenets of Experience360.

PREREQUISITES:

- Students must have completed DelVal Experience II
- Only experiences which are approved by DelVal, the student's Department Chair, and pre-registered can be used for E360 credit.
- The study abroad experience must inherently advance the academic mission of the student and be applicable to their major and/or career field.
- Students must be clear of any academic or judicial sanctions.
- Additional health and safety regulations may apply depending on location and current global issues and developments.

ACADEMIC CREDIT APPROVAL:

- The study abroad experience must be attached to academic credit pre-approved by the department chair(s) who oversee the course(s) before the experience takes place.
- Students will not receive a grade for courses taken abroad but will receive the credit for courses passed with an equivalent of a C or higher. This includes courses taken abroad through 3rd party institutional study abroad programs.

To receive E360 recognition students will be required to be actively engaged and be able to critically think and reflect on their experience:

- Students seeking opportunities abroad related to their Experience360 program requirements should talk with their department chair and the Center for Student Professional Development regarding how the opportunity abroad may satisfy E360 requirements.
- Travel abroad is typically coordinated either by faculty sponsored trips or students who have identified an opportunity on their own with a third-party vendor.
- DelVal Faculty led courses that have a travel aboard component and are a credit-bearing course may satisfy E360 requirements on a case-by-case basis.

COMMUNITY SERVICE/CIVIC ENGAGEMENT

STUDENT POLICIES & GUIDELINES

The Community Service and Civic Engagement activities serve as an option for satisfactory completion of the Experience360 graduation requirement. Community Service allows a student to enact change with a community partner of their choice. Civic Engagement fosters student's interest in areas of public concern at local, state, and national levels. The Community Service and Civic Engagement activities include a textbook and workbook that will be completed during the student's Community Service and Civic Engagement activity. Students participating in Community Service and Civic Engagement activities must be aware of and respect all policies as outlined in the Delaware Valley University Student Code of Conduct, as well as understand and observe the policies of their respective activity sites. Violations of any policies held by the University and/or the student's activity site will result in sanctions being imposed as indicated in the Student Code of Conduct.

The position:

- Must offer reciprocal benefit for the student and the community for whom the student serves.
- Must meet an individual need in the community.
- Must spend a minimum of 40 hours dedicated in volunteer position over the semester.
- May be of a direct or indirect nature (consulting, project development, research)

Prerequisites:

- Must have successfully completed the DelVal Experience II course.
- Willing to participate in a work/learning experience.

REGISTRATION

Approval for Community Service and Civic Engagement activities must be secured, and the E360 Activity Application must be completed BEFORE the Community Service or Civic Engagement activity commences. NO RECOGNITION WILL BE AWARDED RETROACTIVELY FOR AN ACTIVITY.

TUITION FEE

There is no additional fee for completing a Community Service or Civic Engagement Activity.

ACTIVITY EXPERIENCE

To ensure that the student receives recognition for the Community Service and Civic Engagement activity, minimum standards must be met. A student must complete an average of 3-4 hours per week to total 40 hours over the term. If minimum standards are not met, the student may be denied recognition for the activity. The activity must involve students working in a professional setting with supervision and monitoring from practicing professionals. Student responsibilities and roles should align with those described on the E360 Activity Application Form, as completed by the student during the registration process. Should these outlined responsibilities or roles change during the activity, the student must contact the CSPD.

COMMUNITY SERVICE/CIVIC ENGAGEMENT

STUDENT POLICIES & GUIDELINES (CONTINUED)

PROFESSIONALISM & PROFESSIONAL EXPECTATIONS

While participating in the Community Service and Civic Engagement at the site, students are subject to the organization's rules and regulations. Organizations are responsible for advising students of the policies governing the working conditions, hours, holidays, and any other matter concerning participation. Students are expected to conform explicitly to these rules and regulations and are subject to the same disciplinary codes organizations apply to regular participants. In addition, students may be subject to action by the University for serious violations.

Satisfactory performance during Community Service and Civic Engagement will include:

- Attendance and punctuality during agreed upon hours.
- Acceptable performance of the technical/skills-based aspects of the position
- Conforming to an organization's dress codes
- Adhering to an organization's personnel policies

ABSENCE POLICY

Delaware Valley University has assured its Community Service and Civic Engagement partners that students are responsible, and their work attendance will be regular and punctual. Students must notify their organization promptly in case of illness or other emergencies requiring them to be absent. It is also at the organization's discretion to allow the student to take time off. Community Service and Civic Engagement students are expected to adhere to the holiday schedules of their Community Service and Civic Engagement organization, rather than University's holiday schedule (should they be different) while they are participating. If an extended absence does not allow the student to complete the minimum hour requirements of the activity, the student must meet with the CSPD for further discussion.

WITHDRAW/RESIGNATION/TERMINATION

Students wishing to withdraw from the Community Service or Civic Engagement activity must do so prior to the University's course withdraw deadline. Students who do not complete the Community Service and Civic Engagement activities requirements will be given an Incomplete (I) for the activity. Students who resign from their positions prior to the activity term's end or are for any reason terminated must IMMEDIATELY inform the CSPD. The Office will determine, through discussion with the student, whether recognition can be granted for the Community Service or Civic Engagement activity. If students are experiencing issues at their site, they should immediately communicate the issues to the CSPD.

ACTIVITY PARTICIPATION

Students must follow activity outlines and submit assignments in a timely and thorough manner. All activity content and assignments will be coordinated through an online course.

STUDENT'S ACTIVITY REQUIREMENTS

- Activity Application Form
- Must provide 2 Learning Objectives agreed upon by student and Site Supervisor
- Must be verified by site supervisor.

LEADERSHIP DEVELOPMENT

STUDENT POLICIES & GUIDELINES

LEADERSHIP DEVELOPMENT

The Leadership Development activity serves as an option for satisfactory completion of the Experience360 graduation component. This activity will be comprised of a positional leadership role where the student is serving as a leader on campus. Positional leadership includes such things as being a treasurer of an organization, serving as a resident assistant in the Office of Residence Life, or being a captain of an athletic team. The activity will include a textbook and workbook completed during the student's positional leadership role.

Students participating in the Leadership Development activity must be aware of and respect all policies as outlined in the Delaware Valley University Student Handbook, as well as understand and observe the policies of their respective activity sites. Violations of any policies held by the University and/or the student's activity site will result in sanctions being imposed as indicated in the Student Code of Conduct.

In addition, students participating in a Leadership Development Activity must observe the following policies:

Prerequisites

- Must have successfully completed the DelVal Experience II course.
- Willing to participate in a work/learning experience.

REGISTRATION

Approval for a leadership development activity must be secured and the E360 Activity Application must be completed BEFORE the Leadership Development activity commences. **NO RECOGNITION WILL BE AWARDED FOR AN ACTIVITY RETROACTIVELY.**

TUITION FEE

There is no additional fee for completing a Leadership Development Activity.

ACTIVITY EXPERIENCE

As stated above, to ensure that the student receives proper recognition for the Leadership Development activity, minimum standards must be met. A student must complete an average of 3-4 hours per week for 12 weeks. If minimum standards are not met, the student may be denied recognition for the Leadership Development. All students who do not meet these standards by the end of the semester are required to meet with the CSPD team. The activity must involve students working in a professional setting with supervision and monitoring. Student responsibilities and roles should align with those described on the E360 Activity Application Form, as completed by the student during the registration process. Should these outlined responsibilities or roles change at any point during the activity, the student is expected to contact the CSPD IMMEDIATELY.

LEADERSHIP DEVELOPMENT

STUDENT POLICIES & GUIDELINES (CONTINUED)

PROFESSIONALISM & PROFESSIONAL EXPECTATIONS

While participating in the Leadership Development activity students are subject to the organization's rules and regulations. Organizations are responsible for advising students of the policies governing the working conditions, hours, holidays and any other matter concerning participation. Students are expected to conform explicitly to these rules and regulations and are subject to the same disciplinary codes organizations apply to regular participants. In addition, students may be subject to action by the University for serious violations.

Satisfactory performance during the Leadership Development activity will include:

- Acceptable performance of the technical/skills-based aspects of the position
- Conforming to an organization's dress codes
- Adhering to an organization's policies

ABSENCE POLICY

Delaware Valley University has assured its partners that students are responsible, and their work attendance will be regular and punctual. Students must notify their organization promptly in case of illness or other emergencies requiring them to be absent. It is also at the organization's discretion to allow the student to take time off. Leadership Development students are expected to adhere to the holiday schedules of their partnering organization, rather than University's holiday schedule (should they be different) while they are participating.

If an extended absence does not allow the student to complete the minimum hour requirements of the activity, the student must meet with the CSPD Staff for evaluation of the individual situation.

WITHDRAW/RESIGNATION/TERMINATION

Students wishing to withdraw from the Leadership Development activity must do so prior to the University's course withdraw deadline. Students who do not complete the Leadership Development activity requirements will be given an Incomplete (I) for the activity. Students who resign from their positions prior to the end of the activity term or are for any reason terminated from their position must IMMEDIATELY inform the CSPD. CSPD will determine, through discussion with the student, whether recognition can be granted for the Leadership Development Activity.

ACTIVITY PARTICIPATION

Students are expected to follow activity outlines and to submit assignments in a timely and thorough manner. All activity content and assignments will be coordinated through an online course.

FREQUENTLY ASKED QUESTIONS

EXPERIENCE360 PROGRAM

WHAT IS THE EXPERIENCE360 PROGRAM AND WHY IS IT A GRADUATION REQUIREMENT?

The Experience360 Program (E360) facilitates active, hands-on, applied experiences tied to specific academic objectives and outcomes as a requirement for graduation. It provides students with the opportunity to participate in real-world activities as a basis for learning and to develop specific career goals and aspirations. Within E360, students will:

- Be actively involved in the experience.
- Reflect on the knowledge gained from the experience.
- Use analytic skills to conceptualize the experience.
- Demonstrate decision making and problem-solving skills gained from the experience.

Each academic department has their own outlined requirements by major. Be sure you are aware of the program requirements of your specific major, available on your program evaluation or departmental websites.

WHAT ARE MY ACADEMIC E360 REQUIREMENTS?

Each Academic Department has designated requirements that are appropriate and specific to its field and industry. Check your Academic Department's E360 Requirements for more information.

WHAT HAPPENS IF I PARTICIPATE IN ACTIVITIES BEYOND MY REQUIRED NUMBER OF CREDITS?

We encourage you to participate in as many activities as you are able, as they will help build your resume, your network and professional experience. If you choose to register activities in addition to your departmental requirements, the credits associated with these courses will be considered elective credits.

HOW DO I FIND OPPORTUNITIES TO FULFILL MY E360 REQUIREMENTS?

We encourage students to utilize ExperienceLink, a platform where employers post opportunities specifically for DelVal students. You can also network through campus events and faculty to gain opportunities. Department chairs are often a rich source of insight into opportunities. Students may schedule a meeting with CSPD staff to brainstorm options.

WHAT IS THE DIFFERENCE BETWEEN AN ACADEMIC CAREER EXPLORATION EXPERIENCE AND AN ACADEMIC INTERNSHIP?

Academic Career Exploration Experience (CEE)

- Provides participant with an introduction to or exploration in a discipline- related field
- Allows exploration of different areas of your field and helps you to determine an area to pursue as a full-time position
- 1, 2 or 3 credits
- Determining post-graduation career plans by working or shadowing in a job related to your major.

FREQUENTLY ASKED QUESTIONS

EXPERIENCE360 PROGRAM (CONTINUED)

Academic Internship

- Helps participants develop industry knowledge and gain additional skills in preparation for post-graduation opportunities
- Apprenticeship-type position in which the student works under a professional in a career track that they wish to pursue
- Eligible after completing 45 credits
- 3 credits
- Site Supervisor acts as a mentor
- Training for the job you want after graduation.

NEXT SEMESTER, I AM TAKING 16 CREDITS, AND I STILL WANT TO DO A 3-CREDIT ACADEMIC INTERNSHIP. WHAT IS CREDIT OVERLOAD AND HOW MANY CREDITS AM I ALLOWED TO TAKE BEFORE I AM BILLED FOR CREDIT OVERLOAD?

Beyond the specifics of credit overload and billing, it is vital to consider your ability to meet the hours requirement for your specific activity, and your ability to complete all required coursework assignments in the corresponding E360 course. For more information on credit overload policies and costs, visit DelVal's Academic Catalog and select the Admissions, Expenses, and Financial Aid page. The Undergraduate Tuition and Fee Schedule is at the bottom of this page.

AM I ABLE TO COMPLETE TWO EXPERIENTIAL LEARNING ACTIVITIES AT THE SAME SITE?

Yes. You may participate in two (2) different experiential learning activities at the same site, with your Department Chair's approval. You must identify new and different learning objectives for each. The job function for each experiential learning activity must display variety from the other experiential learning activity.

CAN I PARTICIPATE IN TWO EXPERIENTIAL LEARNING ACTIVITIES WITHIN THE SAME SEMESTER?

Yes, you can participate in two (2) experiential learning activities within the same semester, but each must be registered in its own course section by completing separate Activity Application Forms. You must register for and complete the required assignments for both activities. Please contact the Center for Student Professional Development to discuss your unique case.

THE FIELD-RELATED EXPERIENCE SITE I WANT TO WORK AT REQUIRES ME TO HAVE LIABILITY INSURANCE. WHAT DOES THIS MEAN?

This means that their insurance coverage may not cover student interns or unpaid interns. The University extends liability coverage to students that are in an unpaid, supervised internship for academic credit. Contact the CSPD for proof of your coverage.

FREQUENTLY ASKED QUESTIONS

EXPERIENCE360 PROGRAM (CONTINUED)

WHAT IF I DO NOT KNOW MY SITE SUPERVISOR'S E-MAIL ADDRESS?

When applying for your activity, save the application as a draft until you can secure their email address. We utilize their email address to verify your position and send them additional correspondence. Your application cannot be approved until we have an accurate email address for your site supervisor.

IF I REGISTER TO COMPLETE THE ACADEMIC INTERNSHIP OR ACADEMIC CAREER EXPLORATION ACTIVITY DURING THE SUMMER OR WINTER, DOES THAT MEAN I HAVE TO PAY FOR THE COURSE?

The University offers a discounted fee per credit for students who choose to participate in the activity during the Summer or Winter term. Students who participate during Fall and Spring semesters are not charged additionally for their activity unless the activity flows into overload credits (more than 19 credits/semester). Non-credited activities do not require a fee. Information on fees for Experience360 are available from the Bursars Office.

WHY AM I REGISTERED IN AN ONLINE COURSE WHEN PARTICIPATING IN AN EXPERIENCE?

The online course associated with each E360 activity is designed to enhance your experience and learning through reflective assignments, workbooks, instructor guidance and learning outcomes resulting in experiential learning. Students must be participating at the site while participating in the coursework to receive E360 recognition.

HOW AM I REGISTERED FOR THE ONLINE REFLECTION COURSE?

Students will submit an E360 activity application on ExperienceLink for a specified term. The application will go through an approval process. The CSPD will initially approve your application, followed by the site supervisor and department chair. Once the application is approved on all levels, the student will be registered for the online reflection course by CSPD staff. Students will be notified once registered.

I AM A TRANSFER STUDENT, AND I DID AN INTERNSHIP AT MY LAST SCHOOL. DO I HAVE TO COMPLETE ONE HERE AT DELVAL?

Yes, all students complete some portion of the E360 program as the cornerstone of your DelVal education. You will learn about E360 program requirements in DelVal Experience II, and your activities will depend on:

- How many credits did you transfer to DelVal?
- Your Academic Department's E360 Requirements
- The E360 Policies for Transfer Students, found in the E360 Resource Book on page 33
- Discretion of your Department Chair-you can find this point of contact on your Academic Department Requirements sheet.

HOW-TO: E360 ACTIVITY APPLICATION

HOW TO SUBMIT AN APPLICATION AND GET INTO THE REFLECTION COURSE

TO PARTICIPATE IN AN ACTIVITY FOR E360 CREDIT, FOLLOW THESE STEPS:

1. Secure a position within your field of study. You can get help with your search by:
 - a. Utilizing DelVal's Center for Student Professional Development (CSPD) resources in Segal Hall.
 - b. Utilizing DelVal's Student Involvement Office (SIO) resources in the Student Center for Community Service and Civic Engagement activity suggestions.
 - c. Network with faculty and peers in your academic department
 - d. Logging into ExperienceLink account via www.delval.edu/experiencelink
 - e. For more information, visit: <https://delval.edu/cspd/career-services/job-internship-search>
2. Log-on to ExperienceLink to complete the Activity Application Form via the Experiential Learning module.
 - a. You must review and comply with all Delaware Valley University and Employer site policies, procedures, and expectations. Your signature on the Application indicates that you understand and agree to program and University policies.
 - b. Your application will be routed to your Site Supervisor and Department Chair via email so that they can verify and approve your position and learning objectives.
3. Confirm that there are no holds to prevent the CSPD from registering you for the course. These may include advising or bursar holds. Once all approvals are secured, the CSPD will register each student for E360 online reflection course
4. Deadlines: Applications must be submitted no later than seven (7) days prior to the start of term and approvals must be met by the end of the Add Period of term registration. (see Academic Calendar)

****Note: Student Research (SR-4041), Departmental Experiential Learning Courses, and Study Abroad are not applied for or registered through the CSPD***